



4TH OF JULY CELEBRATION TWENTYNINE PALMS, CA

**THURSDAY, JULY 4, 2019
4:00PM — 10:00PM**



Vendor Application

Name of Business/Organization _____

Contact Person _____

Address _____

Email Address _____

Phone Number _____

Items to be sold: _____

Vendors agree to comply with all local and county laws and regulations. ALL vendors are required to obtain a Seller's Permit from the California State Board of Equalization.

ALL vendors selling food/beverage items must be in possession of a current San Bernardino County Health Department permit. We recommend you familiarize yourself with the most current vendor requirements via the County's website: www.sbcounty.gov/dehs. Note: All food vendors must provide their own hand-washing sinks in their booths. Ware-washing sinks will NOT be provided by the event organizer.

This application along with payment in full, copies of all applicable permits, and proof of liability insurance (naming Reach Out Morongo Basin and the City of Twentynine Palms as additionally insured) must be received PRIOR to the event to guarantee participation. We reserve the right to refuse any vendor.

>>> The event is taking place in Luckie Park in Twentynine Palms <<<

>>> Setup time begins at 1:00pm <<<

Health Certificates

All booths preparing, selling, or giving away food are required to have a Health Certificate from San Bernardino County. To obtain one, contact:

San Bernardino County Department of Environmental Health Services
385 North Arrowhead Avenue
San Bernardino, CA 92415
www.sbcounty.gov/dehs
(800) 422-2283

>>> Be prepared to be inspected by a San Bernardino County Health Department Official.

Seller's Permit

All vendors are required to have a Seller's Permit from the State of California. To obtain one, contact:

State of California Board of Equalization
3737 Main Street, Suite 1000
Riverside, CA 92501-3394
(951) 680-6400

>>> Be prepared to be inspected by a State of California Board of Equalization representative.

Vendor Requirements

1. California Seller's Permit # _____

*Occasional sellers and exempt organizations (typically Informational Only) must provide: name, address, and driver's license number of responsible person:

Name _____ D.L. # _____

Address _____

Health Permit # (Food Vendors Only) _____

Business License # _____

Insurance Carrier _____ Policy # _____

2. All Food Vendors **must** cover the ground and have a canopy, have a source to keep food cold (i.e. ice chest, refrigerator), have a three compartment sink in compliance with health codes, use serving utensils and plastic gloves (per Health Dept.), and provide napkins, paper plates, and plastic eating utensils.

3. Fire extinguishers are **REQUIRED BY LAW** for any vendor using a generator, propane tanks, or other flammable or combustible substances.

4. Vendors must provide all supplies and equipment including booths, tables, chairs, etc. Vendors are requested to supply their own power. Electrical hookups are limited. Extension cords should be at least 100' in length. Please indicate if you will need 220 volt service. Weather is unpredictable, be prepared in case of wind.

5. All merchandise must remain in your assigned space. DO NOT encroach upon adjacent vendor spaces, sidewalks, or roadways. Extra supplies and equipment must be stored **OUT OF SIGHT**.

6. **Vendor setup begins at 1:00pm.** Be setup before the start of the event. Vendors cannot shut down prior to the close of the event for any reason without prior written authorization from Reach Out Morongo Basin personnel.

7. Washing of vehicles, trailers, or motor homes is NOT allowed on park grounds.

8. **All vendors park at their own risk.** A limited number of vehicles needed for loading and unloading of merchandise may temporarily park on Luckie Avenue but **must be removed before 4:00pm.** Additional parking is available at the Community Center. **DO NOT DRIVE THROUGH THE MIDWAY DURING EVENT HOURS!**

9. Your space must be neat and clean throughout the event. You must clean your space before departing. All trash must be disposed of in the large dumpsters provided. DO NOT fill smaller trash receptacles intended for attendees.

Food Vendor (10' x 10' space) **\$50**

Non-Food Vendor (10' x 10' space) **\$35**

Non-Profit/Information Only (10' x 10' space) **FREE**

Check here if you will need an additional 10' x 10' space (additional cost applies)

Check here if you will need electricity

Make checks payable to:

Reach Out Morongo Basin

P.O. Box 2225

Twentynine Palms, CA 92277

Refund Policy: No refunds will be issued due to inclement weather or acts of nature occurring during the event. However, should the event be cancelled prior to opening, the vendor will be refunded the entire amount paid. This refund will be paid by mail within 30 days of the event.

Return Check Policy: Check returned from financial institutions for any reason will be charged a \$25.00 fee and vendor will not be allowed to participate in this event or future events until all fees have been paid in full.

I/We _____ agree to hold harmless the City of Twentynine Palms and Reach Out Morongo Basin, their officers, employees, representatives, and agents harmless from and against any and all damage, injury, loss, liability, cost, legal expense, fines, penalties, surcharges, and/or other expenses of any nature whatsoever arising from or related to said activity including party's acts and/or omissions and/or the acts and/or omission of said party's officers, employees, contractors, assignees, representatives, or agents.

Please initial:

_____ Participants, by execution of this entry form, release and discharge all above sponsors, their members, agents, employees, volunteers, and/or the employees, representatives, and anyone else connected with the management or presentation of the 4th of July Celebration, from and against all liability loss that the participants or entrants, guests, including family and relatives, may sustain or incur as a result of any known or unknown damages, injuries, or claims, demands, or judgments arising from participants' or entrants' involvements on the July 4, 2019 4th of July Celebration.

_____ I understand that at this event or related activities, I may be photographed. I agree to allow my photo, video, or film likeness to be used for an legitimate purpose by the event holders, producers, sponsors, organizers, and assigns, without any expectation or right to compensation.

_____ I understand that should I set up a canopy tent, it must be secured to ensure the safety of myself, other individuals, and property at the event. It is recommended that a 10' x 10' outdoor vendor tent needs a minimum of 40 lbs. per leg, or 160 lbs. total, to be stabilized in wind when setup on a hard surface such as a street or sidewalk.

_____ For the safety of myself and others at the event, I agree to not relocate or remove my booth from said event until 10:00pm on July 4, 2019.

Signature _____ Date: _____

**SEND VENDOR APPLICATIONS AND CHECKS BY MAIL TO:
REACH OUT MORONGO BASIN
P.O. BOX 2225
TWENTYNINE PALMS, CA 92277**

**FAX: (760) 361-5206
EMAIL: VCOORDINATOR29@REACHOUT29.ORG**

OFFICE USE ONLY

Vendor Application Received By: _____ Date: _____

Initial Receipt of: Seller's Permit # _____ Health Permit # _____ Insurance Policy # _____

Payment Method: Cash Check # _____ Credit/Debit **Total Amount: \$** _____